



Date: September 12, 2023

Time: 7:00 p.m.

Minutes of the Board of Supervisors
Lake St. Charles Community Development District
6801 Colonial Lake Drive
Riverview, FL 33578
813-741-9768

Supervisors:

Chair, Dave Nelson
Vice Chair, Virginia Gianakos
Secretary/Treasurer, Sabrina Peacock
Supervisor, Robb Fannin
Supervisor, Marlon K. Brownlee

Staff:

Adriana Urbina, District Manager
Mark Cooper, Property Manager
Luis Martinez, Facility Monitor

In attendance:

Lake St. Charles Residents

Meeting was called to order at 7:00 p.m. by Chair, Dave Nelson.

Resident asked if the new landscaping company had been on site as there have been missed areas in the community. Mark replied that he will follow up and request that these areas be maintained.

1. On **MOTION** by Supervisor Peacock and second by Supervisor Gianakos, the Board approved the, September 12, 2023 Consent Agenda consisting of the: August 1, 2023 General Meeting Minutes, the August Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the July 2023 Financial Reports and the Facility Monitor August 2023 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 5 to 0

2. On **MOTION** by Supervisor Peacock and second by Supervisor Gianakos, the Board approved to distribute the notice of encroachment letters along with the license agreement offers written by Legal Counsel. Motion passed 5 to 0

New employee discussion was remanded to Treasurer's Review Committee.

3. On **MOTION** by Supervisor Peacock and second by Supervisor Gianakos, the Board approved Resolution 2023-04 Lake St. Charles District Budget and Assessment Roll Adoption. Motion passed 5 to 0

4. On **MOTION** by Supervisor Nelson and Second by Supervisor Fannin, the Board approved to accept Supervisor Peacock's resignation dated October 3, 2023 after the General Meeting. The Board thanked Supervisor Peacock for her hard work and dedication. The Board will never forget and will always be grateful for her return during a hard moment in her life. Motion passed 5 to 0

Property Manager pay increase discussion was remanded to Treasurer's Review Committee.

5. On **MOTION** by Supervisor Brownlee and Second by Supervisor Nelson, the Board approved to rescind Motion #7 found on the approved Meeting Minutes dated August 1, 2023. Per Florida Statute Chapter 112 Part 3, an Elected Official cannot enter into contract within their District. The Board thanked Supervisor Brownlee for the good intention in creating this communication app. Motion passed 5 to 0

Facility Monitor Luis Martinez, provided video and pictures of the dodge charger that was reckless driving in the community. A letter will be sent advising resident that video and pictures will be provided to HCSO.

Meeting adjourned at 8:21PM

Respectfully submitted,

Dave Nelson, Chair

Virginia Gianakos, Vice-Chair